

Golf Shop Attendant

Seasonal, up to 35 hours/week

Description

Golf Shop Attendant will report directly to the Head Professional. An integral part of the Golf Shop team, they will support the team in executing daily golf operations and assist customers with store retail purchases. The employee will get to offer world-class customer service to members and guests through day-to-day golf operations and merchandise sales.

Key Responsibilities

- Tee time management, receive incoming phone calls for tee time bookings
- Carry out the opening and closing details including till reconciliation and site security
- Process payments including shop purchases and guest fees
- Enforce rules and regulations of the club
- Assist in organizing club events
- Greet members and guests in a prompt and professional manner
- Ensure the golf shop is kept organized, tidy, and is always well presented
- Regularly update merchandise displays and sale

Qualifications

- Outgoing and energetic personality
- Strong interpersonal and communication skills
- Strong customer service skills
- Point of sale and cash handling skills
- Basic knowledge of Microsoft Office (Word, Excel, Publisher)
- High initiative and self-motivated
- Ability to work independently and within a team
- Ability to work in a fast-paced environment
- Driver's license

Employment Details

- May 22nd - October 15th
- Must be flexible with hours (mornings, evenings, and weekends to meet seasonal demands)

Remuneration

- \$17.50 - \$18.50 / hour based on experience
- Subsidized staff meals
- Golf Privileges
- Driving Range Privileges
- 30% off Golf Apparel and 15% off Hard Goods
- Access to the Wellness Centre

Resume and cover letter can be sent to Travis Busch at tbusch@fairwinds.ca with the subject of Golf Shop Attendant Application.

This is an in-person position, applicants must have the ability to commute to the Golf Club in Nanoose Bay.

Application deadline: 2023-05-20

Expected start date: 2023-05-22